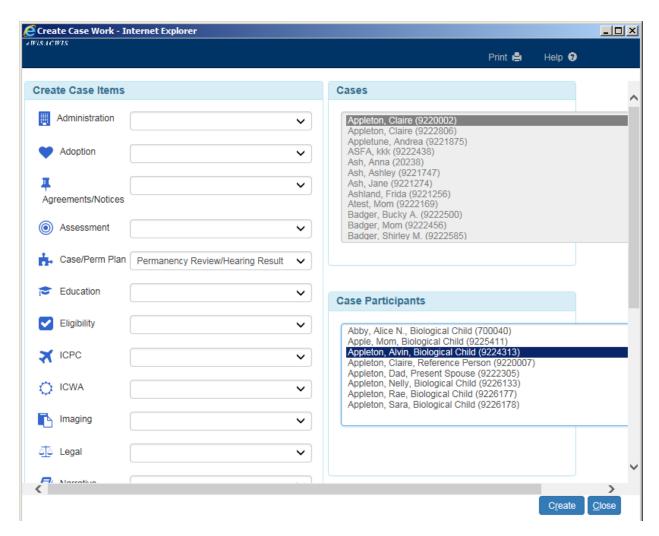
Permanency Review or Hearing Results

Note: In order to create a Permanency Review/Hearing Result, an assignment to the case is needed. The Permanency Review/Hearing Results page cannot be created if there is not an approved Ongoing Permanency Plan for the child.

The Permanency Review or Hearing Results page is used to record information and results from the Permanency Review/Hearing. Information captured on the page will pre-fill to the Review of the Permanency Plan template. Approving the page will also reset and delete Permanency Review/Hearing ticklers.

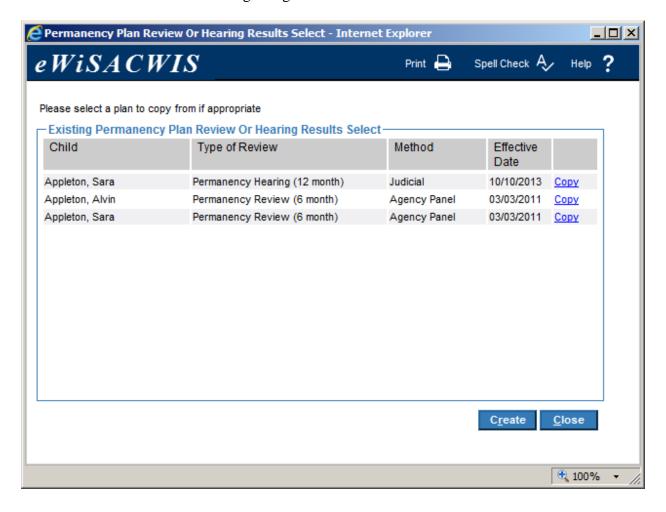
- 1. From your desktop, go to the cases tab and click the Create Case Work hyperlink or select Create Case Work from the Actions drop-down next to the specific case to open the Create Case Work page.
- 2. On the Create Case Work page, select Permanency Review/Hearing Result from the Case/Perm Plan drop-down. Select the appropriate Case and the Case Participant. Click Create.



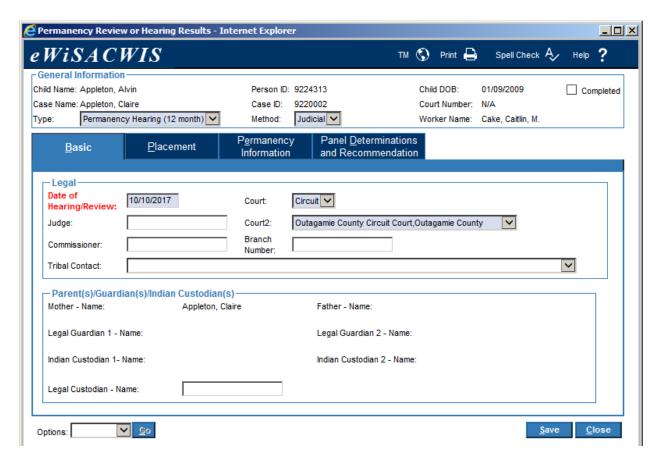
3. The Permanency Plan Review Or Hearing Results Select page allows you to copy an existing child's Permanency Plan Review or Hearing Result to a review/hearing for the same child or another child in the same case. This can be done by selecting the Copy hyperlink next to the appropriate row.

The Permanency Plan Review Or Hearing Results Select page will display all Permanency Plan Reviews/Hearings for the selected case with either an 'Approved' or 'Pending' status. Permanency Plan Reviews/Hearings with a 'Not Approved' status will not be displayed.

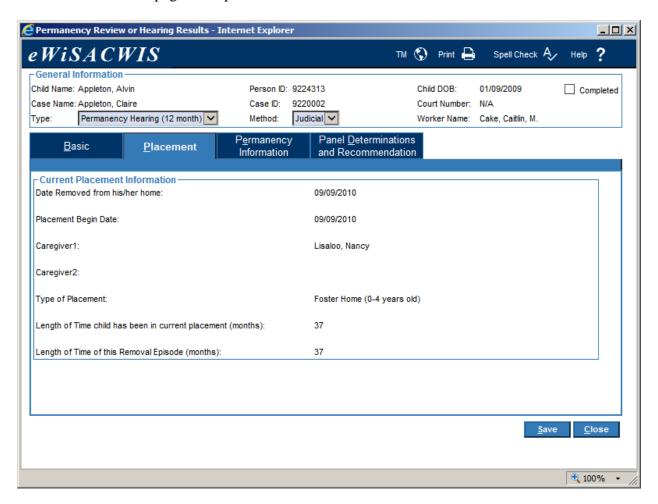
Note: Users will not see this Permanency Plan Review Or Hearing Results Select page if this is the first review/hearing being created for the case.



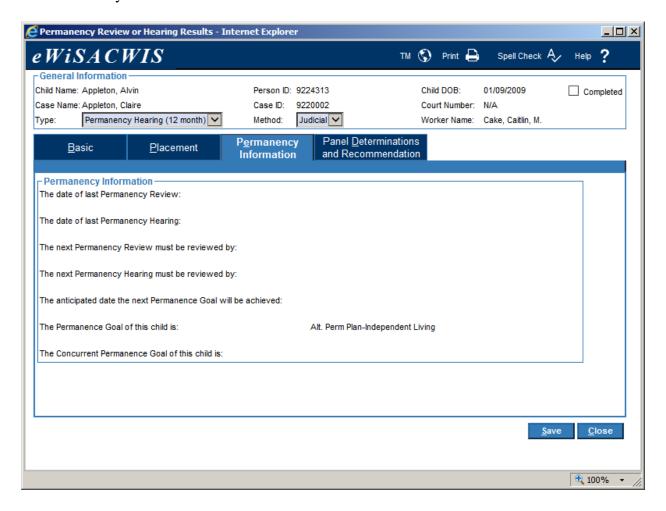
- 4. The Child Name, Case Name, Person ID, Case ID, Child DOB, Court Number, and Worker Name will pre-fill in the General Information group box. The Type and Method are required fields with drop-down options. The type options reflect if this is the '6 Month Review' or the '12 Month Hearing.' The Completed checkbox is enabled for the worker to select once the Plan has been completed.
- 5. The Basic tab consists of 2 group boxes; Legal and Parent(s)/Guardian(s). In the Legal group box, all of the fields are user entered. In the Parent(s)/Guardian(s) group box, the Mother, Father, Legal Guardian 1, Legal Guardian 2, Indian Custodian 1, and Legal Custodian 2 fields pre-fill from the Parent Info tab of the child's Person Management page. The Legal Custodian Name field is a user entered field.



6. The Placement tab is a view only tab. Information from the Permanency Plan and Out of Home Placement pages will pre-fill onto this tab.

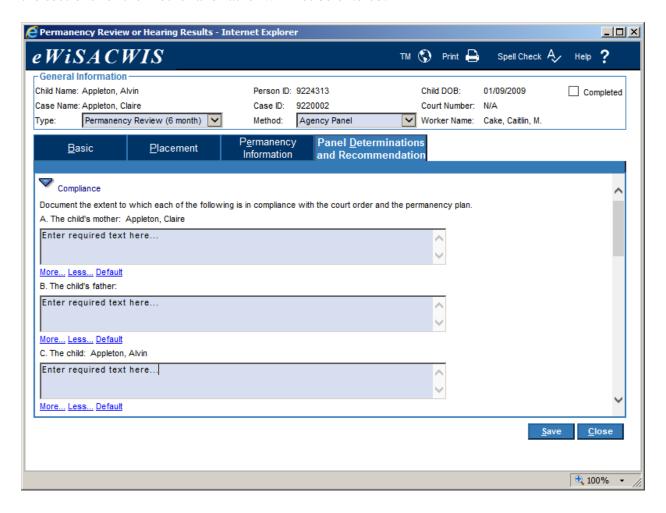


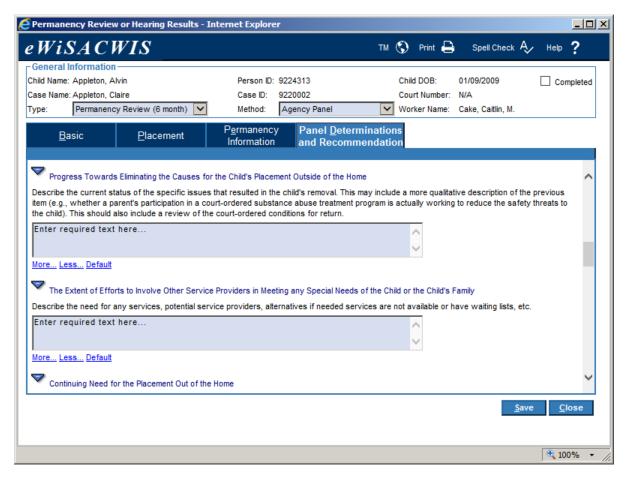
7. The Permanency Plan Information tab also pre-fills from the Permanency Plan page. This tab is view only.

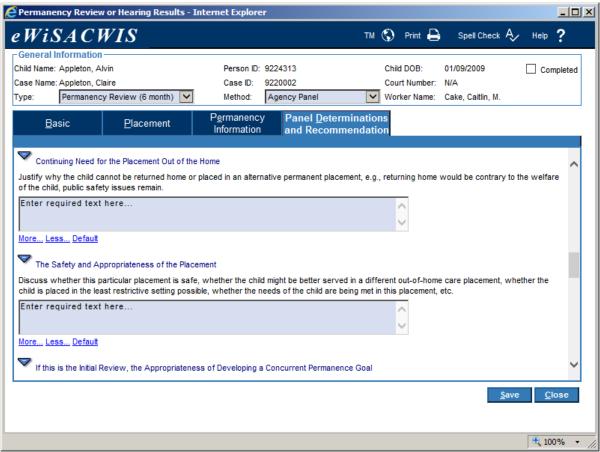


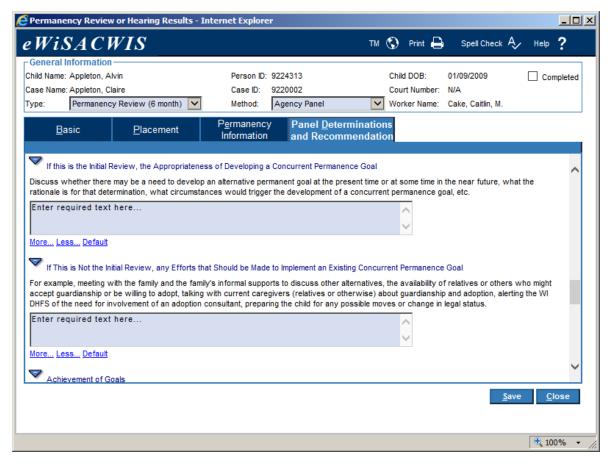
8. If this is a Permanency Plan Review (6 month), the Panel Determinations and Recommendation tab must be completed. Each of the Determinations has an expando that needs to be expanded. Each of the Determinations will need to be addressed either through a user entered narrative, radio buttons, or check boxes. The following screen shots reflect this.

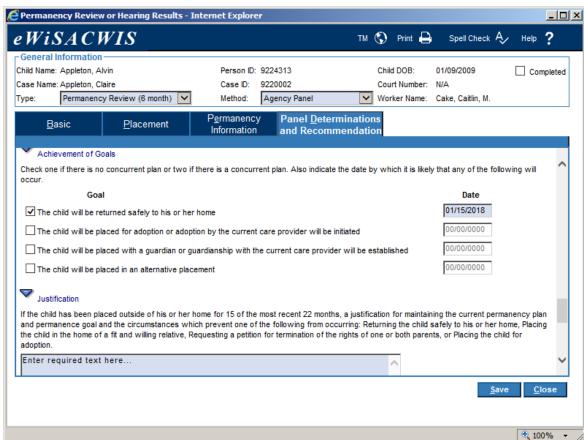
Note: If the review/hearing is of a Permanency Plan of the type EXT (Foster Care Extension) the sections for the mother and father will not be entered.

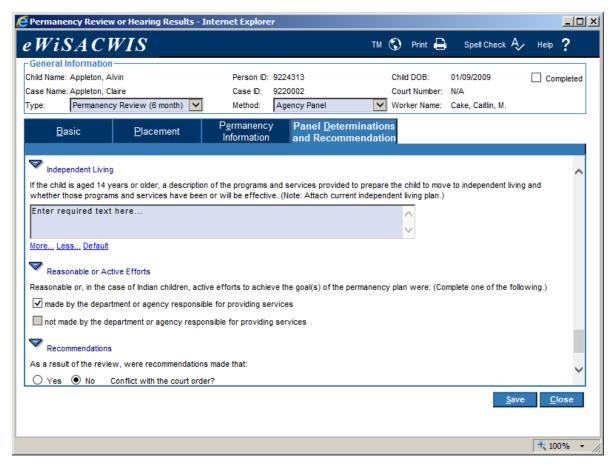


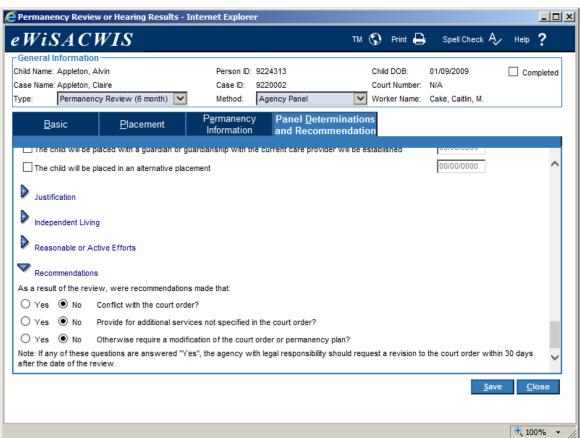












- 9. Once the page is completed, it is important to check the 'Completed' checkbox in the upper right of the page.
- 10. An approval by the supervisor is required. Hard copies of the Panel Determinations and Recommendations **Review Results** can also be printed using Options on the Basic tab.
- 11. From the Options drop-down select the Review of the Permanency Plan and launch the template.

